Notes to Contributors

The essence of publishing conference proceedings such as this is SPEED. Please do all you can to meet the deadlines set by your editor. It will also help if the following basic rules of style are followed.

ADDRESS OF THE AUTHORS
When an article comes from two or more institutions it is important to indicate which author comes from which hospital.

NO. OF COPIES
Two copies of the manuscript, including figures and tables should be supplied.

REFERENCES
In the text: If there are one or two authors please quote one or both names and year of publication. When there are three or more authors quote the name of the first and add et al and the date of publication.

Examples: (Waddell & Butler, 1957) (Asatoor et al, 1965)

In the bibliography: Please quote all the authors (each followed by his initials) then the year of publication followed by the name of the journal in full, its volume number and the page number of the first page of the article.

Examples: Waddell, W. J. and Butler, T. C. (1957) Journal of Clinical Investigation, 36, 1217

All references have arabic numerals, with the exception of the volume number of the Lancet, which is typed with roman numerals.

All references in the bibliography to be in alphabetical order.

The accuracy of references will be the responsibility of the author. The editorial office will not carry out a further check.

ITALICS
There are no italics on the electric typewriter. Where these are considered essential the word is underlined, as Staphylococcus aureus. Words like et al, in vitro, in vivo etc are not underlined.
SPELLING
Follow the Concise Oxford Dictionary: i.e. haemodialysis, oedema, dialyser, urgenia, etc.

ABBREVIATIONS
No full stops between capitals, e.g. WHO, USA.
No full stops after gram(s), kilogram(s) etc., e.g. g kg mg/kg/day
Figure is always written in full.
Can’t, won’t, didn’t etc are always written out in full: cannot, will not, did not.

LENGTH
Contributions should not exceed 3000 words. Large tables and figures count 250 words against this total.
Demonstrations should be not more than half this length.

ILLUSTRATIONS
The quality of illustrations printed depends entirely on what contributors submit. Please make sure that all labelling is neat and legible (remembering that illustrations may well be reduced in size) and that any photographs should be actual prints, not copies taken from journals or photostats. Best is a black and white glossy print of the original figure or drawing.
These must not be mounted in the text, but submitted each on a separate sheet and given a figure number which accords with the order in which it appears in the text. Captions to figures should be as brief as possible and listed separately, each being preceded by its figure number. Each illustration must be labelled with the name of the contributor, its figure number and, if necessary, an indication of top and bottom.

ACKNOWLEDGMENTS
Authors are responsible for ensuring that any acknowledgments necessary are included in their manuscripts.

PROOFS
Proofs are not sent to authors: the Editor takes full responsibility for the corrections.