



EUROPEAN RENAL ASSOCIATION

EUROPEAN DIALYSIS AND TRANSPLANT ASSOCIATION

Registered Charity n° 1060134

ERA-EDTA HIGHLIGHTS / LECTURE RULES

- a) The request/application for the ERA-EDTA Highlight/Lecture must be sent by September of the previous year so that it can be presented, for approval, at the ERA-EDTA Fall Council Meeting (i.e. if the Highlight /Lecture should be presented at the 2009 National Meeting the application must be sent by December 2008).
- b) ERA-EDTA is responsible, together with the President of the National Society, for the content of the Highlights or Lecture(s) to be presented at the National Congress.
- c) ERA-EDTA is responsible for the reimbursement of the travel and accommodation expenses for the Highlights or Lecture(s) invited speakers.
- d) ERA-EDTA is responsible for giving the National Society its logo.
- e) The ERA-EDTA logo should appear in any printed or on-line material regarding the Congress where the ERA-EDTA Highlights or Lecture(s) are mentioned.
- f) The National Society must send any draft in which the ERA-EDTA logo will appear to the ERA-EDTA President for final approval before this is printed and/or put online.
- g) The National Society should provide an area (table; suitable poster area) where distributing/posting the ERA-EDTA material during the Congress. If no ERA-EDTA official Representative can join the meeting, the third party should indicate the name of the Local person in charge of this promotional activity.
- h) The National Society should allow ERA-EDTA to insert, when applicable, any advertising of its Society/ Activities in the material that is given to the Congresses' participants. This will however be limited to one item. The person within the ERA-EDTA responsible for this will be the ERA-EDTA President.
- i) All events supported by ERA-EDTA are advertised in a dedicated area on ERA-EDTA webpage (<http://www.era-edta.org/meetingsupported.htm>). All ERA-EDTA members of the Association regularly receive a blast email with links and useful information related to events supported by ERA-EDTA. For this reason, you are kindly required to provide ERA-EDTA Headquarter with the **Logo of your event (alternatively of your National Society) and webpage** to be posted on the web.

For further information: **ERA-EDTA Operative Headquarter** Via Spolverini 2 - 43100 Parma - ITALY; secretariat@era-edta.org, fax: +39 0521-959242



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ERA-EDTA HIGHLIGHTS/LECTURE APPLICATION

NAME OF THE NATIONAL SOCIETY

DATE AND VENUE FOR THE NATIONAL SOCIETY CONGRESS

CONTACT INFORMATION FOR THE CONGRESS

First name and Last name

Full postal address

City

Postal code

Country

Phone

Fax

We hereby ask the ERA-EDTA President to have the ERA-EDTA Highlights or ERA-EDTA Lecture to the above mentioned Congress. We have read the 'ERA-EDTA Highlights/Lecture rules' and agree with them.

Signature _____

In order to promote and advertise ERA-EDTA initiatives, you are kindly required to put ERA-EDTA promotional material ON DISPLAY during your event. The ERA-EDTA will provide the event organizers with fliers and booklets in due time and bear the shipment costs.

Please, specify the number of attendees expected _____

Please, specify where you want to receive ERA-EDTA fliers and booklets

Full mailing address; full name of contact person; phone; fax and email

Please, return this form to the **ERA-EDTA Operative Headquarter** Via Spolverini 2 - 43100 Parma (ITALY) secretariat@era-edta.org; fax: +39 0521-959242 no later than one month prior the National Society Congress